

EagleSticks Golf Club

Banquet Information

Reservations

Reservations for banquet and dining facilities can be made by calling EagleSticks at 740-454-4900 or 1-800-782-4493, ext. 2.

Deposits

A deposit is required for all functions. The room deposit is equal to the room rental fee. The deposit is required within two weeks of booking an event and will be subtracted from the final balance.

Reservations for events will only be guaranteed once a deposit is received.

Guaranteed Number of Reservations

All organizations must agree to pay for all number of reservations **72 hours** prior to event.

Rooms and Request

EagleSticks maintains seven independent banquet areas. We reserve the right to change any function according to the room capacity that best serves our needs.

Room Rental

There is a charge on banquet rooms based on the amount of people in the reservation and the areas being used.

1-15...\$15 15-25...\$25 26-50...\$50 51-75... \$75 76-100...\$100 100-150...\$150
150+...\$200 On the Green...\$800 (minimum of 200 for dinner) Upstairs for Receptions... \$500
Outside Ceremonies...\$500 Fireplace Room Receptions...\$200 Additional use of patio...\$200

An additional \$150 fee will be charged for any "On the Green" event that requires the use of heaters.

Payment

Unless prior arrangements have been made, final payments are due 3 business days prior to the event.

Payment may be made by check, Visa, Mastercard, American Express, money order, or cash.

Off Site Catering

EagleSticks is equipped to do catering functions. We can provide food and service to virtually any size group. Groups of 300 or more may be responsible for table and chair rental. For all off site catering, a 25% gratuity will be added. Please call our banquet personnel for pricing and additional information.

Service Fees

EagleSticks provides, at NO charge, white linen, flatware, plate ware, and white linen napkins. We also provide the best service possible from our experienced staff. A service charge will be added to all banquet functions equal to **18%** of the total food and beverage. An 18% service will also be added to any banquet room that does NOT have any food or beverage and also to ANY ceremony site.

Room and Table Set Up

EagleSticks strives to please all of our guests. If you have any special consideration that is needed, please contact our personnel. Our banquet staff will provide ideas and answer questions regarding room set up that will aid in providing the best service and utilization of our space. Standard room set up includes round or long tables, white linen napkins and white linen table cloths, and full table set. We also have centerpieces for rental upon request.

Audiovisual Equipment

Eaglesticks has a variety of audiovisual equipment for rental. Please contact our staff for specific prices.

Beer and Liquor

EagleSticks maintains a liquor license and therefore requires that all alcoholic beverages be purchased from EagleSticks.

- Bar Fee for “**On The Green**”-\$50.00 flat fee
 - Open Bar -Charges are assessed per drink
 - Cash -Guests are responsible for own drinks
- Keg Beer - \$180.00 each (Miller Lite/Coors Light)
\$195.00 each (Bud Light/Budweiser)
Other brand pricing by request
- Wine Fountain - \$150.00 each (includes 6-1.5liter bottles of wine)
- Wine -Sold by the case, upon request
- Champagne Toast - pricing upon request

Rental Items- Other than standard WHITE linens and napkins that are provided:

Centerpieces

*Glass Topiary Tower filled with marbles	\$4.00	\$5.00 (with mirrors)
*Round Mirrors	\$1.50	
* Hurricane globes	\$2.00	\$3.00 (with mirrors)

Linens

*90” Round Banquet Linens	\$9.00 (White or Black)	\$12.00 (Colored)
*120” Round Banquet Linens	\$9.00 (White or Black)	\$12.00 (Colored)
*Colored Napkins	\$0.75	
* White Chair Covers	\$2.00	
* White Chair Covers with Ivory Sash	\$2.75	
* Chair Sashes in other colors available	Pricing by Request	

Dance Floor (portable)

A parquet dance floor can be rented for a flat fee of \$150.00 (needed for any banquet room other than the tent area).

The tent or “**On the Green**” comes with a dance floor at no additional charge.

Candles are permitted in all of our banquet areas. We ask that NO confetti be used in any banquet area. The use of confetti will result in a clean up fee of \$30.00.